



**INTER-PARLIAMENTARY CONFERENCE
“THE ROLE OF PARLIAMENTS IN SHAPING THE FUTURE OF FOOD
AND FARMING“**

Thursday, 22 November and Friday, 23 November 2018
Croatian Parliament, Zagreb

PRACTICAL INFORMATION

Date/ topic/ venue of the Conference

The Conference opens on 22 November 2018 with official opening and Plenary Session in the Croatian Parliament. Plenary Session is divided into four Sessions. Session 1 – The Process of Adoption of National Strategic Plans; Session 2 – Generational Renewal; Session 3 – Local Community and Rural Development and Session 4 – Research in Agriculture, Safety and Quality of Food. All Sessions are related to the new legislation framework of the Common Agricultural Policy. Second day of the Conference plans to present the summaries from the Sessions presented by the rapporteurs and discussion among national Parliaments and the European Parliament as well as representatives of the professional associations on the future of the Common Agricultural Policy. Closing part of the Conference plans topics for further discussions among national Parliaments on the new legislation framework of the Common Agricultural Policy.

Address CROATIAN PARLIAMENT, Trg sv. Marka 6, Zagreb

Online applications are sent via Conference web page <https://cro-cap.com/en/home/> no later than 15 October 2018.

For further information on the application procedure please refer to this e-mail: cro-cap@sabor.hr.

Registration and Accreditation of Conference Participants

Registration desks will be in your hotel in Zagreb. You are kindly asked to register upon arrival into your hotel in Zagreb in order to participate at the Conference. The access to all documents will be via Conference web page and some printed documents will be distributed to you upon accreditation. Participants arriving on 23 November 2018 can register directly in the Croatian Parliament.

Accreditation of Participants

Admission badges are issued to participants at the time of registration as follows:

Green: Heads of delegations and Members of national parliamentary delegations
Blue: Chairs
Grey: Other participants



Red: Administration
Purple: Interpreters
White: Organizer/Technical support
Black: Media

For security reasons, all participants are requested to wear their badges visibly at all times.

Arrival / Departure

All participants are kindly requested to add their travel details to their on-line application form (plane, car), time of arrival and departure, flight number.

Travel and Transfer

All participants must cover their own travel costs to and from Zagreb. Participants will also be responsible for arranging their own transportation to the International Hotel upon their arrival at Franjo Tuđman Airport Zagreb - www.zagreb-airport.hr/en. Franjo Tuđman Airport Zagreb is situated 12 km from the city centre.

By Airport Shuttle

The scheduled airport shuttle "Pleso prijevoz" is operating between the Airport and the Zagreb Central Bus Terminal. One-way ticket costs 30 HRK / € 4. This shuttle service is organized in such way that it follows the airport timetable - <http://www.plesoprijevoz.hr/en/page/timetable>.

By Taxi

The taxi stand for arriving passengers at the Passenger Terminal is located in the vicinity of the Ground Floor, Arrivals level of the Terminal. The price for a taxi ride from the airport to the centre of Zagreb is about 300 HRK / € 40.

Accommodation

Hotel rooms have been reserved for Conference participants in the International Hotel in the centre of Zagreb. Location of the hotel can be found on the Conference web page. Participants who wish to stay longer in Croatia should organize their own accommodation and transfers not covered within the Conference activities.

Composition of Delegation

- National parliaments delegations should be composed of no more than 4 persons (staff included) and their accommodation costs for two night are covered by the organizer;
- Delegations of other institutions and professional organizations should be composed of no more than 3 persons and their accommodation costs for two night are covered by the organizer;

Accommodation, organization, local transfer and other Conference activities costs have been cofinanced from the Technical assistance Croatia's Rural Development Programme for 2014-2020.



Media coverage

Conference will be covered by media representatives.
All press materials will be available at the Conference web page.

Working languages of the Conference

Croatian, English, French and German.
Additional interpretation booths will be available on first come, first served basis. Delegations should provide their own interpreters. If you need an additional interpretation booth, please contact cro-cap@sabor.hr.

Documents

All Conference documents will be available at the Conference web page and in the Parliament Hall.

Request to take the floor

Heads of national delegations and institutions are invited to take the floor for no longer than 2 minutes at the opening part of the Plenary Session.

Requests to take the floor should be submitted by October, 15 2018 via on-line form. Heads of national delegations will be allowed to take the floor on a first come first served basis.

Participants wishing to take part in the Plenary Sessions discussion are invited to contact the Conference Secretariat with the form to be found with the printed documents distributed to you upon accreditation.

On the second day of the Conference participants wishing to take part in the Plenary Sessions discussion are invited to contact the Conference Secretariat with the form to be found with the printed documents distributed to you upon accreditation.

Participants wishing to participate in the closing part of the Conference on topics for further discussions among national Parliaments on the new legislation framework of the Common Agricultural Policy are invited to submit their proposals and explanations via an on-line form by 15 October 2018. The proposal must be delivered in English. The floor shall be given to members of delegations in order in which the floor has been requested for no longer than 2 minutes.

Dinner, lunch	Please remember to indicate during the online registration if you have any special dietary requirements (allergies etc.).
Medical services	Medical services will be available during the Conference.
Important numbers	112 – European emergency phone number
Country Code	Croatia Country Code is ++385
Embassies	Information concerning diplomatic-consular missions located in the Republic of Croatia - http://www.mvep.hr/en/diplomatic-directory/diplomatic-missions-and-consular-offices-to-croatia/
Technical equipment	Secretariat featuring computers, printers and scanners. Wi-Fi is available free of charge, charging spot for mobile phones and other devices
Currency / Bank	Croatian national currency is Kuna. There is a Privredna banka / Intesa Sanpaolo Group ATM on the ground floor of the Croatian Parliament.
Weather	Temperatures expected in Croatia in November 1 – 7 °C.
Local Time	GMT + 1
Conference Secretariat	cro-cap@sabor.hr

